SYLVANIA ENVIRONMENT AND COMMUNITY PROJECT
COMMITTEE MEETING
22nd August 2013

PRESENT: Gareth, Sue, Thelma, Pat, Paul.

APOLOGIES: Susanne, Suzi

MINUTES OF LAST MEETING: These were approved and signed

MATTERS ARISING FROM THE MINUTES: The laminator was purchased but did not work so was returned to Amazon for a full refund. Suggest Suzi buys one locally.

FINANCIAL REPORT: Paul presented these with the following totals:

Current Account: £171.00 This does not include £300 allocated us by Exeter City Council for signage and communication.

Reserve Account: £1050.74

Total in Bank: £1494.72

Cash: £41.79 (approx.) (this is being kept as a float for small items such as postage)

Total: £1263.53

GRANTS: Susanne has applied for £3000.00 from DCC for tree work, large tree planting and bulbs.
We have applied to ECC for £300.00 for signage.
Waitrose are going to include us again as one of their main charities.

Current work: Paul Howe has cut the grass in Linnet Close & Plassey Close and removed some trees.

Development Plan: Looks fine, no big queries. Plan was approved.

Annual General Meeting 24th September 2013:
Paul will be away, he will provide a Treasurers Report to August 2013.
We need to give 14 days notice so need to inform residents by 10th September.
Paul will print notices if Suzi gets the copy to him by the beginning of September.
We may consider holding the AGM on a Saturday morning in future.

Future Events:

- Tidy up day 28th September 10-12 & 2-4,
- Planting Day 9th November 10-12 & 2-4, hopefully Waitrose will help on these days.
• Open morning/afternoon – perhaps a walk around the area in the Spring & include coffee and cakes.

**Inspection of Oak trees along Devon bank:**
This is the Charitable Trusts responsibility, they aren’t dangerous at present. Gareth questioned whether there should be a proper annual audit. Suggested that we get a proper plan of the area from the Land Registry, we would have to pay for it. Gareth will contact Paul Faulkner for the tree audit.

**Rail for Jubilee Oak:** to await Susanne’s return.

**Signage:** Gareth has the sign which will be erected at the bottom of the zig-zag path where the Goat Willow was.

**Any other business:**
• Susanne’s neighbour has tipped some garden rubbish over their fence onto the cleared land. Suggested that rather approach them directly a letter could go to all the houses bordering the land if no response then Gareth & Pat will speak to them.
• Susanne wrote to Terry regarding the work to be carried out in Plassey Close, he contacted Gareth regarding the wild roses to be planted. He (Terry) has received a complaint from a woman in Plassey Close who is expecting twins as she feels it will be a danger to them! Committee agreed to carry on with original plan.

Susanne will be back in time to organise the tidy up and planting days.

**Next Meeting will be on Thursday 29th October**

at

**Gareth’s house, 47 Sheppard Road at 7pm.**

*Please note this may no longer be correct!*